

COMMISSION MEETING MINUTES
May 13, 2014

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on May 13, 2014. Members present were: Commissioner Louenda H. Downs - Chair, Commissioner P. Bret Millburn, Commissioner John Petroff, Jr., Clerk/Auditor Chief Deputy Audit/Finance Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Annette Hanson, Davis County Community & Economic Development, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Sheriff's Office
Open House

Announcement and reminder of the Davis County Sheriff's Office Open House Celebrating 160 Years to be held this Friday, May 16th from 3:00 – 7:00 pm.

Donations to
Bountiful/
Davis Arts
Center
and
Davis Arts
Council

Annette Hanson, Davis County Community & Economic Development, said in order for Davis County to be prosperous there are many necessary tools for economic development within the County. Annette described the Bountiful/Davis Art Center and Davis Arts Council as multi-purpose tools. Both enrich the quality of life for Davis County citizens not only for entertainment, but for their participation in and love for the arts. Both provide opportunities for employment and volunteerism. They bring thousands of visitors to Davis County, not only to attend their events, but while they're here they shop in our stores, eat in our restaurants, and sleep in our hotels. While visitors are here they get a sampling of what Davis County has to offer. Annette described all Bountiful/Davis Arts Center and Davis Arts Council has to offer. She presented the following:

A donation request to the Bountiful/Davis Arts Center (BDAC) in the amount of \$4,000.00 to support their Summerfest International scheduled for August.6-9, 2014. Summerfest is the largest art and folk festival in Utah. Commissioner Millburn verified the funding is from tourism tax revenues the county receives from restaurants, hotels and vehicle rentals. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. A check was presented to Emma Dugal, Bountiful/Davis Arts Council Executive Director. Emma expressed her thanks and appreciation to Davis County and Community and Economic Development for efforts on their behalf. In celebration of BDAC's 40th year, Emma handed out commemorative pins.

A donation request to the Davis Arts Council in the amount of \$4,000.00 to support its Summer Nights with the Stars. Annette also spoke of its program Active Stages which has an educational component taking performances to elementary schools, with this year's subject being bullying. They also present Shakespeare in the Park utilizing local talent. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. A check was presented to Kirt Bateman, Davis Arts Council Executive Director. Kirt commended the Department of Community and Economic Development for their partnership. He noted the the Davis Arts Council's home is the Ed Kenley Amphitheater in Layton. He was pleased to note that the Bill Cosby event is already sold out and they are looking for a sponsor to bring him back for a second show. The Davis Arts Council is celebrating its 35th year. He expressed his appreciation for the donation.

Commissioner Millburn reiterated that Economic Development is not just a one-legged stool. It is not just a matter of creating jobs, but an environment within our community that enhances the quality of life element, which then lends itself to businesses wanting to be here. The art councils are a prime example of that.

2014
Delinquent
Property Tax
Sale
May 14, 2014
Approval of
bidding process
& keep whole
parcels

Cheri Mayer, Davis County Tax Administration, indicated the 2014 Delinquent Property Tax Sale will be held tomorrow, May 14, 2014 at 10:00 am here in the Davis County Administration Building, room 131. This sale is conducted by Steve S. Rawlings, Davis County Clerk/Auditor. A Tax Sale is where parcels of property which are delinquent in taxes for 5 years will be auctioned. Originally, there were 247 parcels, of which there were 56 homes, 180 parcels of land and 11 commercial properties. As of this morning, there are zero homes, 11 parcels of land and 1 commercial property. This year on the advertised properties it shows “Preferred Sales”. The definition of Preferred Sales is: Some properties may be identified as preferential sales. These are parcels that have been determined by the County to be sold without competitive bidding. These parcels are generally small and preference is given to the owner of the adjacent and abutting property. In many cases the parcel is already being used by the adjoining property owner. The adjoining property owner is given a preference to purchase the property. However, if the adjoining property owner does not purchase the parcel it will be offered at the sale with the competitive bidding.

Cheri requested approval of the traditional bidding process and that parcels will be sold as a whole and not broken down into smaller pieces. Commissioner Millburn made a motion to approve with the associated rules. Commissioner Petroff seconded the motion. All voted aye. Commissioner Millburn commended the team for their diligent work and accomplishment of significantly reducing the number of parcels going to the tax sale.

Grant
application
#2014-152 for
CJC funding

Tanya Perkins, Davis County Children’s Justice Center Director, presented grant application #2014-152 to the National Children’s Alliance/Utah Attorney General’s Office for funding to go towards the Coordinator’s salary. It is in the receivable amount of \$9,000.00. The contract period is January 1, 2014 through December 31, 2014. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2013-92A
Clearfield City
for 2014 animal
control services

Clint Thacker, Davis County Animal Care & Control Director, presented amendment #2013-92A with Clearfield City for 2014 animal control service costs of their multi-year agreement. It is a receivable amount of \$72,057.14. The contract period is January 1, 2014 through December 31, 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Clint mentioned as a result from Animal Care & Control’s involvement at last year’s Bountiful/Davis Art’s Center’s Summerfest, there were 9 on-site adoptions and positive press.

Agreement
#2014-153
Jennifer
Nielsen author
program

Jerry Meyer, Davis County Library Chief Deputy Director, presented agreement #2014-153 with Jennifer Nielsen for an author program event on July 12, 2014. It is in the payable amount of \$500.00. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Subordination
of lease
agreement
#2013-382A
with Bank of
the West for
ConsulMed
LLC

Lewis Garrett, Davis County Director of Health, presented the following:
Subordination of lease agreement #2013-382A with Bank of the West for ConsulMed, LLC. This is documentation of the leased space for the WIC and Immunization programs from ConsulMed who is refinancing their mortgage with Bank of the West. There are no monies involved. The current lease is through June 30, 2014 at which time it will be renegotiated. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-154
Easter Seals
Senior
Community

Agreement #2014-154 with Easter Seals for the Senior Community Service Employment Program to provide a safe and healthful work site, orientation and training. There are no monies involved. The contract period is July 1, 2013 through June 30, 2014. Commissioner Millburn made a motion to approve.

Service
Employment
Program

Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-155
Snowbasin for
Sheriff's Office
Leadership
Retreat

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented agreement #2014-155 with Snowbasin for room rental and catering of the Sheriff's Office Leadership Retreat on June 3, 2014. It is in the payable amount of \$2,000.00. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Change order
#2013-405C
Allstate
Construction
for parking lot
construction etc

Dave Hansen, Davis County Legacy Event Center Director, presented change order #2013-405C with Allstate Construction for the parking lots next to the soccer fields. It is a payable amount of \$123,632.00. The contract period is through June 4, 2014. Dave explained the ground under the parking lots is unstable and if left as it is the parking lots would fail quickly. This change order is to follow the engineer's direction and fix the lots by excavating out the bad material and placing fabric and engineered materials in its place. The change order also better aligns one new lot with the existing drive to it. It adds a drain box to improve drainage on the south east corner of the fields alters the irrigation system to assure coverage in irrigated areas, and adds sod to fill a gap created by the building of the RV site. Commissioner Millburn agreed it is better to do it right the first time. If not, there is a compounding effect. He verified with Curtis Koch there was enough contingency funds to accommodate the change order. Curtis said there were allocated funds for phase 2 of the project which makes funding available. Commissioner Millburn indicated this project is creating another tool for tourism and diversification. Commissioner Petroff commended Dave for his efforts and performance in the expanded job duties for this project which has been outside of his expertise. There has been a good team effort which has also involved Public Works. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-156
Legacy
Raceway BMX
for outdoor
track rental

Mike Moake, Davis County Legacy Events Center Marketing, presented the following:
Agreement #2014-156 with Legacy Raceway BMX for rental of the outdoor BMX track. It is a receivable amount of \$2,125.00. The contract period is May 3, 2014 through September 24, 2014. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-157
Godinez
Wedding

Agreement #2014-157 for the Godinez Wedding on October 18, 2014. It is a receivable amount of \$2,430.00. Utilizing the Legacy Events Center as a wedding location has been done by word of mouth. It has not been marketed as such. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-158
Logo Concepts
marketing
services of
2014 Fair

Brooks Burr, Davis County Fair Coordinator, presented agreement #2014-158 with Logo Concepts to provide marketing services for the 2014 Davis County Fair. They will assist with the theme, artwork and design. It is a payable in the amount of \$1,995.00. The contract period is April 14, 2014 through August 16, 2014. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Ratify
agreement
#2014-159
Gordon
Geotechnical
Engineering
Inc. –
geotechnical
borings at
Kaysville
Branch Library
building site

Curtis Koch, Davis County Clerk/Auditor Chief Deputy Audit/Finance, indicated after receiving construction bids for the Kaysville Branch Library project, some unresolved issues have arisen regarding the geotechnical analysis of the building site. The County has postponed the announcement of the bid award until the issues have been resolved. This will require all parties involved to be fully informed regarding the scope of the project. He presented the following:
Agreement #2014-159 with Gordon Geotechnical Engineering, Inc. for ratification. It is for additional

geotechnical analysis on the Kaysville Branch Library site to determine the suitability of the ground for building. It was signed by the Commission yesterday (May 12, 2014) in order for the contractor to be on-site performing the work today so the information could be obtained as quickly as possible. It is for the contract amount of up to \$6,400.00 dependent upon the number of borings (3-10) required to be drilled. It is for the contract period of May 13, 2014 to completion. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to convene as Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax Register approved

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflected 5 corrections and adjustments. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Authorization letter for Dale Peterson to act as hearing officer

Commissioner Downs presented a letter of authorization for Dale Peterson, in his capacity as Tax Administration Director, to perform duties as a hearing officer. Dale indicated the letter clarifies his role and is in conformance with the Uniform Standards of Professional Appraisal Practices. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Meeting minutes for April 29, 2014 approved

Commissioner Petroff made a motion to approve the Commission Meeting minutes for April 29, 2014. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Millburn made a motion to approve the Personnel Register. Commissioner Petroff seconded the motion. All voted aye.

Check registers approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Millburn. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Comments: Health Dept., Golf in Utah; Delinquent Property Tax Sale

Commissioners’ Comments:
Commissioner Millburn spoke regarding the Board of Health meeting of which he was in attendance prior to Commission Meeting. He continues to be impressed with the level of expertise here in Davis County government, regardless of which department. He spoke of the Health Department’s breadth and scope of engagement out in the County and the impact they have. They are leaders taking charge of many big issues across the state. He also reiterated the good things, as heard earlier, of what Community & Economic Development and Animal Care and Control are doing. Davis County is truly leading the charge in so many arenas. He feels it is an honor to have the association.

Commissioner Petroff spoke of attending the Governor’s signing of the May 2014 Golf Month In Utah Declaration. He said it brought to light how valuable golf is to the State of Utah. He provided the following statistics: 1) golf is an \$805 million industry in Utah; 2) golf generates 9,600 jobs; 3) these jobs generate \$250 million of income; and 4) accounts for \$11 million in annual charitable donations. There is also the water component. Should water be wasted on golf courses? There are almost 12,000 acres of golf course ground irrigated. The average revenue per acre is \$16,035.00. The revenue per acre foot water that is used is \$5,529.00. The next best crop is hay. There is 580,000 acres of hay which has \$774 revenue per acre. The average revenue per acre foot of water on hay is \$365. The ground under golf course irrigation is more profitable in comparison than agriculture. He would like people to look at golf a bit differently because there

are hundreds of thousands of rounds of golf played here in Utah. It is very efficient and brings in revenue. Davis County’s premier courses, Davis Park and Valley View, have been profitable. This year they are having one of the best years out of the last five years. Valley View Golf Course is again rated 13th in State. Eleven of the thirteen are private courses. The only public course ahead of Valley View is Sand Hollow located in St. George. He reiterated what Commission Millburn was saying, there are people all over our County doing a fantastic job and there are two great golf pros and two great superintendents that are also accomplishing great things.

Curtis Koch, in regards to the Delinquent Property Tax Sale, gave recognition to the staff/team that worked so hard to ensure there are no homes sold. He also recognized the current Davis County Clerk/Auditor Steve Rawlings, who for the past 16 years has presided over the tax sale. He said there has only been one house sold over the past 30 years due to the owner wanting it sold. This sale takes a tremendous amount of work and leadership to ensure the property of the citizens stay the property of the citizens. He recognized Steve for all of the work and leadership he has put into the tax sale to insure it is handled correctly. Other counties are selling homes on an annual basis. It does not happen in Davis County because of the effort put into making sure citizens retain their property rights.

Commissioner Downs felt it is a mindset of the County. She believes what Curtis talked about is because everyone she knows that works for Davis County works FOR the citizens of Davis County. They are working to provide a service.

Commissioner Millburn stated it is about process. There are rules and processes to follow. What transpires in this arena is that Davis County goes above and beyond. Statutorily, there is a set guideline that is followed and then Davis County goes above and beyond that, by actually going out and tracking property owners down to pare down the list.

Neal Geddes spoke of a phone call he received from an individual in the County who had an interest in a property on the initial tax sale listing. After explaining the County’s process, which begins as early as January, the caller was astounded and grateful at the amount of time and effort the County and various departments put in to insure individuals do not lose their homes through this process. Neal listed the departments which comprise the Tax Sale Committee: Clerk/Auditor’s Office, Tax Administration, Surveyor’s Office, Recorder’s Office, Treasurer, Attorney’s Office and a Commissioner. Neal gave kudos to everyone involved.

Public Comments:

Kristen Muse, 1015 W Gentile, Layton, Utah. She is Vice-Chair of LA37. She indicated she was unable to locate the voting information on the Davis County website very easily. She asked if that could be looked at during election years to be more obvious in order to get more voters out for primaries and so forth.

Brian McKenzie, Davis County Elections Director, indicated he has been working with Information Systems on redoing their website for about eight months. The most immediate option is to get a prominent link on the front page. There is a direct URL listed (davisvotes.com) on all the voting information which goes out. He indicated people do not know the Clerk/Auditor is responsible elections and to look at their site. Brian will follow up with the webpage manager on getting a link on the front page of the website.

Meeting adjourned.

Public
Comment:
Voting Website

Clerk/Auditor

Chair